



Request for Rice University Course Tuition Support

HISD Private Non-Public Schools NCLB Title IIA 2009-2010

Applicant Name: _____ Date: _____

Home Phone: _____ Mobile: _____

Email: _____ School: _____

Principal: _____ Position / Title: _____

Course Request

- Undergraduate Level Course
- Masters Level Course

Course Name: _____ Course Number: _____

Start/End Dates: _____ Estimated Course Cost: _____

Approval for payment of course tuition must be received by Mind Streams PRIOR to course enrollment. Submission of a detailed course description and syllabus with the content/outcomes of the course is **required** for approval (via email or fax) at least four weeks prior to class start date. Course tuition will be paid directly to the university by Mind Streams.

Principal Recommendation/Approval

_____ has been employed by _____
Applicant name School

for _____ years. He/she currently teaches _____
years/months Position / content area

I recommend the applicant enroll in the above named university course. I attest the applicant is a current employee at my school. I approve the use of Title IIA funds to pay tuition charges.

Principal/Supervisor Signature

Date

Terms of Agreement: Applicant must be employed at a designated private school included under the HISD and Mind Streams contract during the term of the course. Applicant must receive prior course approval; graduate course will be financed through NCLB Title II, Part A funds if available. Additional university fees (books, library, parking fees, etc) are not eligible for reimbursement. Submission of successful course completion (transcripts) within four weeks of course end date is required. Dropping or failing to successfully complete a course may result in denial of future requests; all penalty fees and non-reimbursable tuition will be the student's responsibility.

Applicant Signature /Acknowledgement of Responsibilities